

MISSISSIPPI ARMY NATIONAL GUARD
MILITARY POSITION ANNOUNCEMENT
Army Active Guard/Reserve (AGR)
Restricted to current on board AGR

OPENING DATE: 27 November 2013
CLOSING DATE: 11 December 2013

ANNOUNCEMENT NO: 2014-19
POSITION TITLE: Instructor

MINIMUM GRADE: SSG/E6 MAXIMUM GRADE: SFC/E7
LOCATION OF POSITION: HQ 154TH RTI, Camp Shelby, MS
MILITARY ASSIGNMENT REQUIREMENT: Enlisted

ELIGIBILITY REQUIREMENTS:

1. Must not be under a current suspension of favorable personnel actions or required to be under suspension under AR 600-8-2, even if no suspension has been imposed.
2. Must be **11B MOSQ** to apply.
3. If E6, must be on the E7 promotion list.
4. Must have 1 year of leadership time documented on NCOER.
5. Must be able to become instructor qualified within 1 year of assignment.
6. PCS, if required, must be accomplished within one year of assignment.

MAJOR DUTIES: (Not all inclusive, will be fully explained during interview)

Supervise and guide the learning process, assess the performance of each student, obtain immediate feedback on student's performance. Apply remedial training as required. Become familiar with lesson materials, including training aids, to ensure the students receive the required material in a timely manner. Instructors will manage the class and maintain an environment conducive to learning.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, ATTN: JFH-MS-HR, P O Box 5027, Jackson, MS 39296-5027 via USPS **OR** if ground delivery is used (UPS or FedEx) 1410 Riverside Drive, Jackson, MS 39202-1237, and must be received no later than 1630 hours on closing date. Faxed applications or applications submitted using Official Indicia Mail will not be considered. Applicants must submit the following forms **FILED IN ORDER OF LISTING:**

1. ____ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position **signed and dated**
(Place valid email address in Name Block)
2. ____ Copy of **MOST RECENT** MEDPROS Individual Medical Readiness Record.
3. ____ Copy of **MOST RECENT** Medical examination, OR Periodic Health Assessment (PHA).
4. ____ **MUST HAVE** Certified ERB / **MUST HAVE** ASVAB/ ACFT scores annotated
5. ____ A current copy of Personnel Qualification Record (PQR)
6. ____ A current copy of Retirement Point Accounting System (RPAS Statement)
7. ____ Copies of last five Non Commissioned Officer Evaluation Reports (NCOER's)
8. ____ Copy of **MOST RECENT** DA Form 705 demonstrating successful completion of the APFT
9. ____ Copy of **MOST RECENT** DA 3349 (Profile) if applicable
10. ____ Certified copy of **current** height/ weight certificate ensuring compliance IAW AR 600-9 **"AND"**
11. ____ DA Form 5500-R/5501-R (dated August 2006) if applicable, both forms must indicate authorized maximum weight allowed and Soldier's actual weight.
12. ____ NOT REQUIRED (but recommended) an official military or ¾ length photo in Class A Uniform.

13. ____ If OCONUS, applicant must provide a valid DSN in the block for OFFICE PHONE.

Special ring binders, portfolios, report covers, and document protectors are discouraged. Keep it simple. Use a separate sheet of paper as required for additional information. Incomplete packets may not be considered. All missing documents must be justified.

SELECTIVE PLACEMENT FACTORS:

1. Individual selected must possess or be able to obtain the type security clearance required for the military position of assignment.
2. Eligibility of female personnel will be consistent with existing Department of Army Combat Exclusion policies.
3. Incumbent of this position will be placed initially on active duty for a period of three years (this does not apply to onboard AGR personnel filling this position). Subsequent tours of duty will be contingent of satisfactory duty performance and program continuance.
4. **Mandatory Fulltime Support Training, conducted at the National Guard Professional Education Center, is required as a condition of employment and must be completed within 12 months of being assigned.**

NOTE: Point of contact for additional information is SGM Mark Norsworthy, commercial (601) 313-6363 or DSN 293-6363. Individuals who do not meet the minimum qualifications will not be considered.

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.